WHAT IS HUBSYNC?

HubSync is a software-as-a-service application that helps our firm streamline communication and workflows with our clients. HubSync's platform allows you to share information with CRI securely and for us to provide you with information pertaining to your engagement(s). Please visit the HubSync website at HubSync.com/About to learn more.

I RECEIVED AN EMAIL FROM ASSURESIGN. IS IT SAFE, AND WHAT IS IT REGARDING?

You received an email from AssureSign requesting your review and signature of a document prepared by CRI. The typical steps include:

- Accessing the document from the link provided.
- Scrolling to review the document.
- Adopting a signature.
- Applying it to the required signature blocks.

I AM UNABLE TO LOGIN TO HUBSYNC. WHO SHOULD I CONTACT FOR HELP?

First, try clicking 'Forgot your password?' on the login page and follow the steps to reset your password. If further assistance is needed, don't hesitate to contact your CRI partner.

INSTEAD OF USING HUBSYNC TO PROVIDE MY SIGNATURE, CAN I MAIL OR EMAIL IT TO THE FIRM?

CRI's preferred method for document exchange and signatures is through HubSync. Please get in touch with your CRI partner if you have any additional questions or need help accessing the platform.

HOW CAN I ADJUST THE FREQUENCY OF EMAIL NOTIFICATIONS I RECEIVE FROM HUBSYNC?

Sign in to the platform, click your name in the upper right corner, select notifications, and modify your notification preferences.